



<u>Committee and Date</u>	<u>Item</u>
Strategic Licensing Committee	
6 October 2021	<u>Public</u>

## EXERCISE OF DELEGATED POWERS

**Responsible Officer** Mandy Beever, Transactional and Licensing – Team Manager  
Email: Mandy.Beever@shropshire.gov.uk Tel: 01743 251702

---

### 1. Summary

- 1.1 Licensing officers have been given delegated powers to issue or amend licences, providing no objections have been received in the case of licences issued under the Licensing Act or with regard to general and public health licences.
- 1.2 Further, procedures have been approved for officers with direct line management responsibility for Licensing to use their delegated powers to refuse, suspend or revoke driver, vehicle and operator licences.
- 1.3 This report gives details of the licences issued, variations that have been made and the enforcement action undertaken between 1 June 2021 and the 31 August 2021 and a summary of applications considered by the Committee.

### 2. Recommendations

- 2.1 That members note the position as set out in the report.

## REPORT

### 3. Risk Assessment and Opportunities Appraisal

- 3.1 This is an information report giving Members information on the work undertaken by the Licensing Team and Committee and therefore a risk assessment and opportunities appraisal has not been carried out.

### 4. Financial Implications

- 4.1 There are no financial implications associated with this report.

### 5. Background

- 5.1 Information regarding the issue of licences by Officers under delegated powers is reported to Committee on a quarterly basis.
- 5.2 Officers use their delegated powers in a number of situations, including where:

- a) A licence has been requested and there have been no objections raised by interested parties or Responsible Authorities.
  - b) The application has met the Council's policy criteria for accepting an application.
  - c) There are vehicle applications for new or renewal licenses and refusal, suspension and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
  - d) There are driver's applications for new or renewal licences and refusal, suspension or revocation of licences where the criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
  - e) There are Private Hire Operator applications for new or renewal licenses and refusal, suspension and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
- 5.3 The table in Appendix A shows the complete range of licences issued by the licensing team during the period of 1 June 2021 and the 31 August 2021. During this period the total number of licences processed was 1370.
- 5.4 The Table in Appendix B shows that there were no Licensing and Safety Sub-Committee Meetings held between the 1 June 2021 and the 31 August 2021.
- 5.5 The Licensing Act activities at Sub Committee have also been given in Appendix C.
- 5.6 Following the decision at the Strategic Licensing Committee on 18 March 2015, vehicles and driver applications are now being considered by Officers using delegated powers. This includes refusal of new licence applications, refusal to renew existing licences and revocation and suspension of existing licences, in relation to any matter concerning a hackney carriage or a private hire driver's licence or a vehicle licence or any matter concerning a private hire operator's licence.

The number of licences and actions determined by this process is as follows:-

<b>Driver</b>	<b>Granted</b>	<b>Granted and/or Warning Letter, Suspension</b>	<b>Letter Council is 'Minded to refuse' or 'Revoke'</b>	<b>Refuse to Grant</b>	<b>Revoke</b>	<b>To refer to Committee</b>
New	3		3	2		
Renew		3	8			
Conduct		7	2	1	1	
<b>Vehicle</b>	<b>Granted</b>	<b>Granted and/or Warning Letter</b>	<b>Letter Council is 'Minded to refuse' or 'Revoke'</b>	<b>Refuse to Grant</b>	<b>Revoke</b>	<b>To refer to Committee</b>
New						
Renewal		1	4	5		
Condition		4				
<b>Operator</b>	<b>Granted</b>	<b>Granted and/or Warning Letter</b>	<b>Letter Council is 'Minded to refuse' or 'Revoke'</b>	<b>Refuse to Grant</b>	<b>Revoke</b>	<b>To refer to Committee</b>
New						
Renewal						
Conduct		1				

## 6. Conclusion

- 6.1 During the period captured in this report the workload for the Licensing team has continued to be high. The Coronavirus Pandemic has resulted in some changes to our processes and additional queries. The team have worked together to answer all the queries and maintain the flow of applications.

**List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)**

**Cabinet Member (Portfolio Holder)**

Councillor Ed Potter, Deputy Leader, Economic Growth, Regeneration and Planning

**Local Member**

Cover all areas of Shropshire

**Appendices:**

A – Licences processed between 1 June 2021 and the 31 August 2021.

B – Number of Hackney Carriage / Private Hire Vehicle applications considered at the Licensing and Safety Sub-Committees from 1 June 2021 to the 31 August 2021.

C – Hearings held for licensed premises at the Licensing Act Sub-Committees from 1 June 2021 to the 31 August 2021.

## Licences processed – from the 1 June 2021 to the 31 August 2021

<b>General Licensing</b>	<b>Total</b>
Acupuncture Personal	
Acupuncture Premises	
Activities Involving Animals Licence	15
Animal Breeding	
Caravan Sites	7
Cosmetic Piercing Personal	17
Cosmetic Piercing Premises	8
House to House Collection	3
House to House Exemption Order	6
Pet Shops	
Riding Establishments	
Scrap Metal Site (new/renewal)	2
Scrap Metal Collector (new/renewal)	2
Sex Establishment Licence	
Street Collection	30
Street Trading Licence (new/renewal)	11
Tattooing Personal	
Tattooing Premises	
Electrolysis	
Dangerous Wild Animals	
Zoo	
Performing Animals	
Distribution of Free Printed Matter	
Explosives	12
Pavement Licence	50
Pavement Permit	21
<b>Total Applications General</b>	<b>184</b>

<b>Taxi Licensing</b>		<b>Total</b>
Hackney Carriage	N	4
Hackney Carriage	R	11
Joint HC/PH Driver	N	7
Joint HC/PH Driver	R	78
Private Hire Operator	N	5
Private Hire Operator	R	3
Private Hire Vehicle	N	36
Private Hire Vehicle	R	125

Hackney Vehicle Transfer	1
Private Hire Vehicle Transfer	23
Private Hire Licensee Transfer	
Trailer Licence	
<b>Total Taxi Applications</b>	<b>293</b>

<b>Taxi Licensing (Surrendered)</b>	<b>Total</b>
Private Hire Vehicles	12
Hackney Carriages	1
<b>Total Surrendered Vehicles</b>	<b>13</b>

<b>Licensing Act 2003</b>	<b>Total</b>
Club Certificate with alcohol	2
Personal Alcohol (variation/new)	71
Premises Licence	17
Temp Event Notice no Alcohol	
Temp Event Notice with Alcohol	301
Minor Variation Application	7
DPS Change/Variation	53
Premises Licence Transfer Application	15
Annual Fee	359
Notification of Interest	6
Premises Licence with Alcohol - Full Variation	
Premises Licence without Alcohol - Full Variation	
<b>Total Licensing Act Applications</b>	<b>831</b>

<b>Gambling Act 2005</b>	<b>Total</b>
Bingo Premise Licence	
Betting Premise Licence (other than track)	
Licensed Premise Gaming Machine Permit	1
Notification of Intent to have gaming machines	
Club Machine Permits	
Occasional Use Notice	1
Adult Gaming Centre	
Small Society Lotteries	11
Change of Promoter	
Annual Fee	36
Family Entertainment gaming machine permit	
<b>Total Gambling Act 2005 Applications</b>	<b>49</b>

<b>Total Applications</b>	<b>1370</b>
---------------------------	-------------

<b>Total Surrendered Vehicles</b>	<b>13</b>
-----------------------------------	-----------

**Licensing and Safety Sub-Committee Meetings from 1 June 2021 to the 31 August 2021**

<b>Date of Meeting</b>	<b>Scheduled/ Additional</b>	<b>Item</b>	<b>Meeting Venue</b>	<b>Decisions</b>
None				

**Licensing Act Sub-Committees.****Hearings held for licensed premises from 1 June 2021 to the 31 August 2021**

<b>Date</b>	<b>Premises</b>	<b>Type of Application</b>	<b>Councillors</b>	<b>Decision</b>	<b>Review Requested by</b>
05/07/21	Bridgnorth Football Club, Crown Meadow, Bridgnorth	Licence Variation	Simon Jones Dave Tremellen Robert Tindall	Granted with 1 additional condition	n/a

